

April 24, 2019

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

EXECUTIVE SUMMARY

**COUNTY FISCAL LETTER NO. 18/19-78**

This letter informs County Welfare Departments and County Probation Departments of the Fiscal Year 2018-19 Level of Care Protocol Tool allocation in the amount of \$7.2 million General Fund.



PAT LEARY  
ACTING DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**  
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GAVIN NEWSOM  
GOVERNOR

April 24, 2019

COUNTY FISCAL LETTER (CFL) NO. 18/19-78

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY FISCAL OFFICERS  
ALL CHILD WELFARE SERVICES PROGRAM MANAGERS  
ALL TITLE IV-E AGREEMENT TRIBES  
ALL CHIEF PROBATION OFFICERS

SUBJECT: FISCAL YEAR 2018-19 LEVEL OF CARE PROTOCOL TOOL  
GENERAL FUND ALLOCATION

REFERENCE: [ALL COUNTY LETTER \(ACL\) NO. 18-06E,  
DATED FEBRUARY 15, 2018](#)  
[ACL NO. 18-06, DATED JANUARY 30, 2018](#)  
[ACL NO. 17-11, DATED JANUARY 31, 2017](#)  
[CFL NO. 18/19-58, DATED MARCH 6, 2019](#)

This letter informs County Welfare Departments (CWDs) and County Probation Departments (CPDs) of the Fiscal Year (FY) 2018-19 Level of Care Protocol (LOCP) Tool allocation. A total of \$7.2 million General Fund (GF) is available based on the 2019-20 Governor's Budget, as shown in the attachment.

## Background

The purpose of this allocation is to provide funding for the LOCP Tool, which will be used by the county Social Workers (SWs) and Probation Officers (POs) to make a rate determination when a resource family is providing care and supervision for a child/youth in out-of-home care, as outlined in [ACL No. 18-06](#) and [ACL No. 18-06E](#).

The LOCP is designed to support consistent, state-wide application of a rate structure using five Core Domains. All resource families providing care and supervision (including Adoption Assistance Programs as outlined in [ACL No. 17-11](#)), will be paid

based on the LOCP. The design of the LOCP allows the county SW and PO to gather information utilizing resources typically relied upon in practice to determine the care needs of the child/youth. This could include, but is not limited to, information from the Child and Family Team, the Child and Adolescent Needs and Strength assessments, case records, Specialized Care Increment assessments, and any other relevant screening or assessment information.

## **Allocation Methodology**

### CWDs

In consultation with the County Welfare Directors Association, a total of \$7.2 million GF is distributed to CWDs based on each county's percentage of the statewide total of FY 2017-18 actual Foster Family Homes (FFH) and Foster Family Agencies (FFA) caseload for child welfare taken from the CA 237 Foster Care report. A minimum floor is incorporated to ensure CWDs receive funding for at least two cases.

### CPDs

In consultation with the Chief Probation Officers of California, a total of \$26,780 GF is distributed to CPDs based on each county's percentage of the statewide total of FY 2017-18 actual FFH and FFA caseload for probation taken from the CA 237 Foster Care report. A minimum floor is incorporated to ensure CPDs receive funding for at least one case.

## **Claiming**

The following Program Codes (PCs) are established to claim administrative costs on the County Expense Claim associated with the LOCP Tool:

### CWDs

- PC 414 – Home Based Family Care (HBFC) LOCP (CWD)
- PC 462 - Adoption Assistance Program (AAP) LOCP (CWD)

The Title IV-E non-federal discount rate will be applied to PC 414 and non-federal costs will be captured by PC 416 (HBFC LOCP [CWD] – Non-Federal). The AAP discount rate will be applied to PC 462 and non-federal costs will be captured by PC 472 (SUO AAP LOC Protocol – Non-Federal). Costs claimed in excess of the LOCP Tool CWD allocation will be shifted and funded with 100 percent county funds using State Use Only (SUO) code 768 (SUO CWD LOCP Overmatch). The allocation is tracked against Ledger 185 – LOC Protocol CWD.

CPDs

- PC 418 - HBFC LOCP (CPD) - Federal

The Title IV-E non-federal discount rate will be applied to PC 418 outside the County Expense Claim by CPDs and will be claimed to PC 420 (HBFC LOCP [CPD] – Non-Federal). Costs claimed in excess of the LOCP Tool CPD allocation will be shifted and funded with 100 percent county funds using SUO code 769 (SUO CPD LOCP Overmatch). The allocation is tracked against Ledger 186 – LOC Protocol CPD.

For detailed claiming instructions, please refer to [CFL No. 18/19-58](#).

For program-related questions regarding the LOCP Tool, please contact the Foster Care Audits and Rates Branch at (916) 651-9152 or by email at [loc@dss.ca.gov](mailto:loc@dss.ca.gov). Questions regarding this allocation should be directed to [fiscal.systems@dss.ca.gov](mailto:fiscal.systems@dss.ca.gov).

Sincerely,

***Original Document Signed By:***

SALENA CHOW, Chief  
Fiscal Forecasting and Policy Branch

Attachment

**FISCAL YEAR 2018-19 LEVEL OF CARE PROTOCOL TOOL  
GENERAL FUND ALLOCATION**

<b>COUNTY</b>	<b>COUNTY WELFARE DEPARTMENT ALLOCATION</b>	<b>COUNTY PROBATION DEPARTMENT ALLOCATION</b>	<b>TOTAL ALLOCATION</b>
Alameda	\$173,222	\$435	\$173,657
Alpine	\$438	\$218	\$656
Amador	\$9,136	\$218	\$9,354
Butte	\$78,124	\$218	\$78,342
Calaveras	\$9,793	\$218	\$10,011
Colusa	\$7,401	\$218	\$7,619
Contra Costa	\$126,873	\$435	\$127,308
Del Norte	\$13,278	\$218	\$13,496
El Dorado	\$35,034	\$218	\$35,252
Fresno	\$291,820	\$870	\$292,690
Glenn	\$9,355	\$218	\$9,573
Humboldt	\$59,408	\$218	\$59,626
Imperial	\$46,787	\$218	\$47,005
Inyo	\$2,392	\$218	\$2,610
Kern	\$244,820	\$653	\$245,473
Kings	\$47,443	\$218	\$47,661
Lake	\$31,556	\$218	\$31,774
Lassen	\$8,269	\$218	\$8,487
Los Angeles	\$2,503,451	\$7,180	\$2,510,631
Madera	\$48,092	\$218	\$48,310
Marin	\$8,925	\$218	\$9,143
Mariposa	\$3,267	\$218	\$3,485
Mendocino	\$33,729	\$218	\$33,947
Merced	\$79,648	\$218	\$79,866
Modoc	\$2,173	\$218	\$2,391
Mono	\$868	\$218	\$1,086
Monterey	\$55,274	\$218	\$55,492
Napa	\$13,278	\$218	\$13,496
Nevada	\$8,925	\$218	\$9,143
Orange	\$178,442	\$435	\$178,877
Placer	\$25,898	\$218	\$26,116
Plumas	\$5,221	\$218	\$5,439
Riverside	\$435,447	\$1,306	\$436,753
Sacramento	\$279,418	\$870	\$280,288
San Benito	\$7,182	\$218	\$7,400
San Bernardino	\$818,018	\$2,394	\$820,412
San Diego	\$275,721	\$870	\$276,591
San Francisco	\$87,267	\$218	\$87,485
San Joaquin	\$174,965	\$435	\$175,400
San Luis Obispo	\$48,311	\$218	\$48,529
San Mateo	\$27,852	\$218	\$28,070
Santa Barbara	\$45,045	\$218	\$45,263
Santa Clara	\$121,427	\$435	\$121,862
Santa Cruz	\$21,976	\$218	\$22,194
Shasta	\$68,981	\$218	\$69,199
Sierra	\$438	\$218	\$656
Siskiyou	\$15,669	\$218	\$15,887
Solano	\$60,713	\$218	\$60,931
Sonoma	\$50,484	\$218	\$50,702
Stanislaus	\$124,474	\$435	\$124,909
Sutter	\$28,071	\$218	\$28,289
Tehama	\$33,948	\$218	\$34,166
Trinity	\$5,005	\$218	\$5,223
Tulare	\$161,250	\$435	\$161,685
Tuolumne	\$13,927	\$218	\$14,145
Ventura	\$111,422	\$218	\$111,640
Yolo	\$53,750	\$218	\$53,968
Yuba	\$31,119	\$218	\$31,337
<b>TOTAL</b>	<b>\$7,264,220</b>	<b>\$26,780</b>	<b>\$7,291,000</b>