



## SUPERVISORS LEADERSHIP ACADEMY SUPERVISOR EDORSEMENT FORM 2023-2024

Supervisors Leadership Academy (SLA) is designed to prepare first-line Probation Department supervisors for their role as change leaders. Leadership can be defined as a process whereby an individual influences a group of individuals to achieve a common goal. Whether this is your definition or not, being an effective leader is key for any supervisor. This SLA program is designed to take you to the next level as a leader in your department.

### Academy Schedule:

<b>Week 1 Jan. 8 - 12</b> <i>Monday – 10am to 5pm</i> <i>Tuesday to Thursday – 8am to 5pm</i> <i>Friday – 8am to 12pm</i>	<b>Week 2 Feb. 26 – Mar. 1</b> <i>Monday – 10am to 5pm</i> <i>Tuesday to Thursday – 8am to 5pm</i> <i>Friday – 8am to 12pm (with graduation being from 11:00am to 12pm)</i>
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### Core Topics to be covered:

- ❖ Leadership Roles
- ❖ Organizational Culture
- ❖ Learning Organization
- ❖ Evidence-Based Practices
- ❖ Leading and Managing Organizational Change
- ❖ Cycle of Conflict
- ❖ Workforce Diversity
- ❖ Performance Measures
- ❖ Data-Driven Decision Making
- ❖ Reward and Recognition
- ❖ Coaching and Mentoring

Participants will be expected to connect with their team members over the intersession break to complete a team assignment and prepare a presentation for Week 2.

**COST: \$1300 STC Tuition**

**FINAL PAYMENT DUE:** the Friday before Week One begins

**Lunch** will not be provided.

**STC Certification:** Certified for 68 Hours for both weeks.

STC # Week 1: 04447812 (34 Hours)

STC # Week 2: 00532788 (34 Hours)

**Payment:** *You may pay by Check OR a Credit Card:*

Check: Make Checks Payable to **CPOC FOUNDATION** and mail to:  
**CPOCF, Attn Whitnee Morse, 2150 River Plaza Dr, Suite 310,  
Sacramento, CA 95833**

Credit Card: Contact Whitnee Morse at [Whitnee@cpoc.org](mailto:Whitnee@cpoc.org) to request an invoice to pay by credit card.

\*\*\*REFUND BY APPROVAL ONLY\*\*\*

**IMMEDIATE SUPERVISOR ENDORSEMENT**

STC Tuition: \$1300 per person

Supervisor's Name:	
Title:	
Address:	
Phone:	
E-Mail:	

This applicant, \_\_\_\_\_ has my full  
(Name)

support and endorsement for participation in the Supervisors Leadership Academy. I understand that there will be inter-session assignment that the trainee will need to complete.

This applicant is neither the supervisor nor the supervisee of any other staff person applying to attend this training.

\_\_\_\_\_  
Immediate Supervisor's Signature

\_\_\_\_\_  
Date

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**Please have your supervisor fill out the information, then scan and upload this document to your online application.**

**PERSONAL ESSAY:**

Please write below or attach a brief essay in which you describe your expectations of the Supervisors Leadership Academy and how it can help you develop in your leadership role. The essay needs to be no longer than a paragraph or two but should clearly state what you hope to gain from the experience, and the benefits you and your department would receive from your participation in the Leadership Academy, if you are selected.

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**APPLICANT COMMITMENT:**

If selected to participate in the Supervisors Leadership Academy, I agree to attend all classes and complete all Academy assignments and requirements.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date