



CHIEF PROBATION OFFICERS OF CALIFORNIA

TRAINING CATALOG 2019 - 2020

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2019 - 20 CALENDAR AT A GLANCE

July 2019

17-18.....SLA Tehama Session 6
24-25..... SLA San Diego Session 3

August 2019

5-9..... MLA Week 1 - Sacramento
7-8..... SLA Stanislaus Session 1
20-23..... Juv. Placement Core Week 1 - Sacramento
27..... Domestic Violence - Sacramento
28-29..... SLA San Diego Session 4
28..... Family Finding & Engagement - Sacramento
29..... Domestic Violence - Fresno

September 2019

5.....POBR - Sacramento
11-12..... SLA Stanislaus Session 2
16-20..... MLA Week 2 - Sacramento
24-26..... Juv. Placement Core Week 2 - Sacramento
25-26..... SLA San Diego Session 5
TBD..... CCR Advanced Administrator - Sacramento

October 2019

1.....POBR - Fresno
3..... Realignment Funding - Sacramento
9-10..... SLA Stanislaus Session 3
16..... Advanced Felony Sentencing - Fresno
17..... Calculating Custody Credits - Fresno
23-24..... SLA San Diego Session 6
22..... CCR Mental Health
22-25..... Juv. Placement Core Week 1 - Santa Ana
TBD..... New Law 2020 Webinar - Adult
TBD.....New Law 2020 Webinar - Juvenile

November 2019

5-7.....3-Day Supervisor Placement - Sacramento
13-14..... SLA Stanislaus Session 4
13.....Advanced Felony Sentencing - Sacramento
14.....Calculating Custody Credits - Sacramento
20.....CCR Advanced Placement
19-21..... Juv. Placement Core Week 2 - Santa Ana
TBD.....Domestic Violence Best Practices - Sacramento
TBD.....Domestic Violence Best Practices - Location TBD
TBD.....New Law 2020 Webinar - Adult
TBD.....New Law 2020 Webinar - Juvenile

December 2019

3..... Project Management in Probation
4-5..... SLA San Mateo Session 1
11-12..... SLA Stanislaus Session 5
TBD.....Domestic Violence Best Practices - Location TBD

January 2020

8-9..... SLA Stanislaus Session 6
8-9..... SLA San Mateo Session 2
14-17..... Juv. Placement Core Week 1 - Sacramento
TBD.....Media Training - Sacramento

February 2020

4-6..... Juv. Placement Core Week 2 - Sacramento
12-13..... SLA Sacramento Session 1
19-20..... SLA San Mateo Session 3
TBD..... Realignment Funding - Sacramento
TBD.....Emotional Intelligence - Sacramento

March 2020

11/12..... SLA San Mateo Session 4
11..... Basic Felony - Sacramento
12..... Calculating Custody Credits - Sacramento
18-19..... SLA Sacramento Session 2
TBD..... CCR Fiscal - Sacramento
TBD..... 3-Day Supervisor Placement - Bay Region
TBD..... Wellness Training - Sacramento
TBD..... Crisis Management - Sacramento

April 2020

1-2..... SLA San Mateo Session 5
14-17.....Juv. Placement Core Week 1 - Fresno
15-16..... SLA Sacramento Session 3
21..... Basic Felony - Fresno
22..... Calculating Custody Credits - Fresno
29-30..... SLA San Mateo Session 6
TBD..... CCR Mental Health - Location TBD

May 2020

6.....CCR Advanced Placement
7..... Think Trauma - Fresno
8..... Think Trauma - Sacramento
19-21.....Juv. Placement Core Week 2 - Fresno
20-21..... SLA Sacramento Session 4
TBD..... SLA South Region Session 1

June 2020

2..... Title IV-E - Sacramento
9-11..... 3-Day Supervisor Placement - Red Bluff
17-18..... SLA Sacramento Session 5
TBD..... SLA South Region Session 2
TBD..... Advanced Felony Sentencing - South
TBD.....Calculating Custody Credits - South

Disclaimer:

The information in this training catalog, including course description, cost, offerings and STC hours are subject to change.



CHIEF PROBATION OFFICERS

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2019-20 TRAINING CATALOG

ADVANCED FELONY SENTENCING

This course will teach important aspects of sex crimes and crimes punished under the Three Strikes law after the enactment of Proposition 36. Participants will learn crimes that are eligible and ineligible for probation, rules regarding second, third and consecutive sentencing, as well as management of persons on Postrelease Community Supervision (PRCS). This course is intended for probation officers at all levels (it is highly recommended attendees take Basic Felony Sentencing or Sentencing after Realignment course prior to taking this course).

STC Credit: 7 Hours

Cost: \$125 (\$87.50 STC Tuition + \$37.50 Registration Fee)

Lunch: Included

Dates and Locations:

- Fresno – October 16, 2019
- Sacramento – November 13, 2019
- South Region – June 2020

BASIC FELONY SENTENCING

This course provides an overview of the fundamentals of felony sentencing to state prison and under Penal Code, § 1170(h). The course will explore the power of evidence-based sentencing; the probation sentence; basic rules of sentencing of single and multiple count cases; the strategies of sentencing after realignment; an introduction to the calculation of custody credits; victim restitution; and the disposition of violations of supervision and the application of People v. Leiva. This course is intended for probation officers at all levels.

STC Credit: 7 Hours

Cost: \$125 (\$87.50 STC Tuition + \$37.50 Registration Fee)

Lunch: Included

Dates and Locations:

- Sacramento – March 11, 2020
- Fresno – April 21, 2020

CALCULATING CUSTODY CREDITS

This course provides a detailed review of the law concerning entitlement to actual time and conduct custody credits, including statutory limits on credits and the attributability of credits in multiple-case sentencing. The course will include instruction on post-sentence procedures for parole eligibility and custody credit for prison sentences under Proposition 57 and conversion of fines

to custody time. The course is presented through a combination of written text, exercise materials, lecture with PowerPoint, and class participation in hypothetical sentencing situations. This course is intended for probation officers at all levels.

STC Credit: 7 Hours

Cost: \$125 (\$87.50 STC Tuition + \$37.50 Registration Fee)

Lunch: Included

Dates and Locations:

- Fresno – October 17, 2019
- Sacramento – November 14, 2019
- Sacramento – March 12, 2020
- Fresno – April 22, 2020
- South Region – TBD June 2020

CRISIS MANAGEMENT

This course explores procedures necessary to plan, communicate and mitigate consequences of potential crisis events. Internal and external situational awareness is explored from a strategic and tactical standpoint as it looks at the key activities, roles, and responsibilities required for effective incident and crisis management. This course is designed for Probation Managers and Chief Probation Officers.

STC Credit - Estimated 8 Hours

Cost: \$125 (\$100 STC + 25 Registration Fee)

Lunch: Included

Date and Location:

- Sacramento – TBD March 2020

EMOTIONAL INTELLIGENCE

Numerous research suggests emotional intelligence (EQ) is a factor in predicting job performance. This course will assist participants in assessing their own emotional intelligence while learning to mitigate the impact of stress while improving interpersonal communication in both their professional and personal lives. This course is intended for probation staff at all levels.

STC Credit: Estimated 8 Hours

Cost: \$125 (\$100 STC Tuition + \$25 Registration Fee)

Lunch: Included

Date and Location:

- Sacramento – TBD February 2020

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IMPLEMENTATION OVERVIEW OF NEW LAWS 2020 WEBINAR – JUVENILE LAW

This 4-hour webinar will focus on current laws affecting juveniles in corrections, new legislation, interpretation of laws, responsibilities, implication in putting laws into practice, and problem resolution. This course is intended for probation professionals at all levels.

STC Credit - 4 Hours
Cost: \$50 STC Tuition

Webinar Dates:

- Three offerings of 4-hour Webinar
TBD October & November 2019

IMPLEMENTATION OVERVIEW OF NEW LAWS 2020 WEBINAR – ADULT LAW

This 4-hour webinar will focus on current laws affecting adults in corrections, new legislation, interpretation of laws, responsibilities, implication in putting laws into practice, and problem resolution. This course is intended for probation professionals at all levels.

STC Credit - 4 Hours
Cost: \$50 STC Tuition

Webinar Dates:

- Three offerings of 4-hour Webinar
TBD October & November 2019

MEDIA TRAINING

This course will provide an understanding of inner working of the media while identifying ways to get stories about your work and department into the media. Topics discussed in this course include how you should address adverse stories involving probation, how to work with your media relations personnel to identify material for public outreach, as well as strategies and tactics in identifying encouraging stories in order to generate compelling narratives to engage local media to cover the stories. This course is for any probation staff at all levels interested in learning how to get positive stories in the media.

STC Credit: Estimated 8 Hours
Cost: \$125 (\$100 STC + 25 Registration Fee)
Lunch: Included

Date and Location:

- Sacramento – TBD January 2020

PUBLIC SAFETY OFFICERS PROCEDURAL BILL OF RIGHTS ACT (POBR)

This course provides the students with a contextual understanding of the origin of the Act and its statewide purpose. Various facets of the Act, noting where and how it may arise and apply, or not apply to, and hypothetical scenarios will be covered. Furthermore, this course will review and analysis of the Public Safety Officers Procedural Bill of Rights Act (Gov Code sec. 3300-3312), including statutory modifications, court decisions affecting the statute, and how the Act is to be applied. The participants will leave the course with the general understanding of this body of law and confident in properly administer it.

STC Credit: 6 Hours
Cost: \$125 (\$75 STC Tuition + \$50 Registration Fee)
Lunch: Included

Dates and Locations:

- Sacramento – September 5, 2019
- Fresno – October 1, 2019

PROJECT MANAGEMENT IN PROBATION

This course focuses on the concepts of Project Management to include an in-depth review of strategies designed to implement projects effectively. Topics covered in the training include identifying characteristics of a successful project manager, developing a project charter, reviewing the nine knowledge areas of Project Management, and the communication plan used to ensure that stakeholders are aware of the nature of the project. Participants will get the opportunity to practice their knowledge gained in the course by working on a case scenario provided in the class. This course is intended for Probation Managers, and/or other staff members who handle multiple projects within their department.

STC Credits: 8 Hours
Cost: \$125 (\$100 STC + 25 Registration Fee)
Lunch: Included

Date and Location:

- Sacramento – December 3, 2020

REALIGNMENT FUNDING

Have you ever wondered about the origins of 2011 Public Safety Realignment? This course will not only answer that question but will answer your questions about what it is, how it is funded, how it works, and what it has accomplished. This course is a must to help better understand the state-local fiscal and programmatic relationship in the criminal justice arena.



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STC Credits: 6 Hours

Cost: \$125 (\$75 STC Tuition + \$50 Registration Fee)

Lunch: Included

Dates and Locations:

- Sacramento – October 3, 2019
- Sacramento – TBD February 2020

THINK TRAUMA - UNDERSTANDING THE IMPACT OF TRAUMA ON YOUTH AND YOUNG ADULTS IN THE JUSTICE SYSTEM

This course assists individuals working with youth and young adults in the justice system understand trauma and its impact on the youth, as well as how exposure to traumatic events has affected their thoughts, feelings, and behaviors. Additionally, this class will aid in identifying implementing strategies to address traumatized youth/young adults in the justice system have the capacity to relieve the suffering caused by trauma and PTSD, as well as potentially reduce a youth/young adults' future health, mental health, and correctional involvement.

STC Credit: 8 Hours

Cost: \$125 (\$87.50 STC Tuition + \$27.50 Registration Fee)

Lunch: Included

Dates and Locations:

- Fresno – May 7, 2020
- Sacramento – May 8, 2020

TITLE IV-E CANDIDACY POLICIES & PROCEDURES

This course provides an overview of Title IV-E Candidacy policies and procedures with a focus on the CDSS/CPOC approved Title IV-E Pre-Placement Case Plan and Evaluation of Imminent Risk Tool. A portion of the training will also focus on how to complete a time study and allowable and unallowable activities. This training is intended for probation officers and department staff who work on Title IV-E candidacy arena doing claiming or programming to include identifying who is a candidate and developing case plans.

STC Credit: 6 Hours

Cost: \$125 (\$75 STC Tuition + \$50 Registration Fee)

Lunch: Included

Date and Location:

- Sacramento – June 2, 2020

WELLNESS TRAINING

Probation work can be physically, emotionally and mentally demanding. It is important for probation officers to be mindful of their own physical and mental health while protecting and serving their communities. This course provides coping strategies in managing stress while overcoming adversity and challenges that may affect one's personal and professional life. This course is intended for probation professionals.

STC Credit: Estimated 8 Hours

Cost: \$125 (\$100 STC + 25 Registration Fee)

Lunch: Included

Date and Location:

- Sacramento – TBD March 2020

LEADERSHIP ACADEMIES

MANAGERS LEADERSHIP ACADEMY (MLA)

This developmental course prepares managers with leadership skills necessary to be successful in the probation industry. Topics covered in this two-week academy include Leadership in California Probation, LPI 360 Assessment and Leadership Planning, Individual Leadership Styles, Project Management, Human Resources, Workforce Planning, Operational Management, Evidence-Based Practices, Data-Driven Decision Making, Strategic Planning, Communications & Media and Budget & Fiscal Management. This course is intended for managers at all levels (some experience at the manager level prior to enrollment is beneficial).

STC Credits: 80 hours

Cost: \$1200 (\$1000 STC Tuition + \$200 Registration Fee)

Lunch: Included

Date and Location:

Sacramento, CA

- Week 1, August 5-9, 2019
- Week 2, September 16-20, 2019

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SUPERVISORS LEADERSHIP ACADEMY (SLA)

This developmental course equips attendees with knowledge and skills required to support and sustain implementation of evidence-based practices. Participants are introduced to their roles as leaders in creating an organizational culture that supports and encourages high levels of performance; learn strategies for managing change and addressing resistance, as well as dealing with difficult people and managing conflicts. In addition, attendees learn effective way in establishing performance measurements, monitoring progress, providing feedback, and recognizing and rewarding successes in their agency. Lastly, participants learn coaching skills and principles of adult learning to prepare them to be effective in developing staff knowledge and skills. This program consists of six sessions spread over the course of six months, with two-days a month. This course is intended for supervisors at all levels.

STC Credit: 96 hours

Cost: \$950 for all six sessions

Lunch: Not Included

Dates and Locations:

STANISLAUS (MODESTO)

Session 1	August 7-8, 2019
Session 2	September 11-12, 2019
Session 3	October 9-10, 2019
Session 4	November 13-14, 2019
Session 5	December 11-12, 2019
Session 6	January 8-9, 2020

SAN MATEO

Session 1	December 4-5, 2019
Session 2	January 8-9, 2020
Session 3	February 19-20, 2020
Session 4	March 11-12, 2020
Session 5	April 1-2, 2020
Session 6	April 29-30, 2020

SACRAMENTO

Session 1	Feb 12-13, 2020
Session 2	March 18-19, 2020
Session 3	April 15-16, 2020
Session 4	May 20-21, 2020
Session 5	June 17-18, 2020
Session 6	July 22-23, 2020

SLA SOUTH REGION
Expected to start May 2020.

DOMESTIC VIOLENCE COURSES

DOMESTIC VIOLENCE OFFENDERS: ASSESSING RISK-DRIVEN COMMUNITY-FOCUSED SUPERVISION

This eight-hour course provides both practical and research-based information on the importance of identifying risk factors and using appropriate risk assessment tools to develop supervision case plans for adult domestic violence offenders that leads to reduced recidivism. Trainees will review and apply how criminal history, substance use, employment, antisocial personality and attitude, and individual factors contribute to a domestic violence offender's risk level, and how dynamic risk factors can be addressed by applying the Risk-Need-Responsivity principles as a framework. Strategies for effective collaboration with the court, community, batterer's intervention and other service providers will be addressed. Trainees will increase their risk assessment knowledge and skills for working effectively with domestic violence offenders and their capacity to incorporate strategies to address unique case supervision factors into their practice.

STC Credits: 8 Hours

Cost: No Cost to Attend

Lunch: Not Included

Dates and Locations:

- Sacramento – August 27, 2019
- Fresno – August 29, 2019

COMMUNITY SUPERVISION BEST PRACTICES IN DOMESTIC VIOLENCE

This eight-hour course will provide an overview of the latest domestic violence research related to assessment, case planning and case management, and supervision of offenders. Topics to be covered will include effective strategies for monitoring offenders and providing support to victims. Trainees will learn what innovative and promising practices their peers are implementing across the state.

STC Hours: Estimated 8 Hours

Cost: No Cost to Attend

Lunch: Not Included

Dates and Locations:

- Sacramento – November 2019
- Location TBD – November 2019
- Location TBD – December 2019



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Continuum of Care Reform Courses

ADDRESSING MENTAL HEALTH NEEDS FOR YOUTH ON PROBATION

California's Continuum of Care Reform (CCR) has created significant change in the delivery of services to youth and their families involved in the juvenile probation system. CCR seeks to improve outcomes for youth with mental health issues. Early implementation of CCR has highlighted the many complexities counties face in addressing these mental health needs. The course will help staff develop a basic understanding of juvenile mental health issues, including information about the various types of mental health services that might be available for youth in placement or at risk of placement. This eight-hour interactive course is designed for probation staff who work with youth who are in placement or at-risk of placement.

STC Credits: 8 Hours
Cost: \$40 Registration Fee
Lunch: Included

Dates and Locations:

- Sacramento – October 22, 2019
- Location TBD – TBD April 2020

ADVANCED ADMINISTRATORS

California's Continuum of Care Reform (CCR) is creating significant change in the delivery of services to youth and their families involved in the juvenile probation system. This one-day course will move beyond the basics of CCR and will provide an advanced, interactive training session specifically for managers, division directors and other executive probation administrators. Among the topics to be addressed: the relevance of CCR to juvenile probation and the legal and data requirements, the various funding sources and what are allowable expenses, strategies for improved policy and practice decisions, organizing your division/unit for successful implementation and examples and strategies from probation departments across the state. This course is designed for managers of juvenile probation placement units.

STC Credits: 8 Hours
Cost: \$40 Registration Fee
Lunch: Included

Date and Location:

- Sacramento – TBD September 2019

ADVANCED PRACTICE FOR FOSTER CARE PLACEMENT

California's Continuum of Care Reform (CCR) is creating significant change in the delivery of services to youth and their families involved in the juvenile probation system. This one-day course will move beyond the basics of CCR and will provide an advanced, interactive training session that includes how the juvenile probation placement process is enhanced by the requirements of CCR. Among the topics to be addressed through practical application: the relevance of CCR to juvenile probation and the requirements, child and family teaming (CFT), the Resource Family Approval (RFA) process, Interagency Placement Committee (IPC), and examples and strategies from probation departments across the state. This course is designed for case carrying DPOs working in juvenile probation placement units. Supervisors may also find this course informative.

STC Credits: 8 Hours
Cost: \$40 Registration Fee
Lunch: Included

Dates and Locations:

- Sacramento – November 20, 2019
- Sacramento – May 6, 2020

CCR FISCAL

California's Continuum of Care Reform (CCR) is changing the delivery of services to youth and their families involved in foster care. In addition to new policies and practices, the CCR reform contained new funding streams to cover the new mandates which have their own claiming guidelines. This eight-hour course will provide a detailed, interactive training session that includes innovative strategies to maximize these new funding opportunities and address the financial procedures that Fiscal and Program Managers must understand to meet the requirements of CCR. Among the topics to be covered: an overview of relevant terminology, a summary of County Fiscal Letters (CFLs), review of applicable funding streams and strategies to utilize the funding, including examples of allowable and non-allowable claiming, case studies and best practices for leveraging the different funding streams. We encourage program and fiscal staff to attend this training together, so they can share ideas on how to use the funding to serve foster youth served by probation.

STC Credits: 8 Hours
Cost: \$40 Registration Fee
Lunch: Included

Date and Location:

- Sacramento – TBD March 2020

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FAMILY FINDING AND ENGAGEMENT TRAINING

The Continuum of Care Reform has increased the need for California's juvenile probation departments to find ways to meaningfully engage immediate and extended family members in helping youth to succeed on probation. This eight-hour training is designed for line staff, supervisors, and managers interested in learning new family finding strategies and techniques for locating and effectively engaging family and involving them in case planning activities to benefit the youth. The goal of engagement is to ensure these family members play a supportive role in the youth's life, regardless of where the youth resides. The training will help staff and supervisors develop approaches to integrate this work into their daily activities of case management without becoming an extra burden.

STC Credits: 8 Hours
Cost: \$40 Registration Fee
Lunch: Included

Date and Location:

- Sacramento – August 28, 2019

STC Credits: Estimated 50 Hours

Cost: No Cost to Attend

Lunch: Included

Dates and Locations:

- **SACRAMENTO 2019**
 - Week 1: August 20-23, 2019
 - Week 2: September 24-26, 2019
- **SANTA ANA 2019**
 - Week 1: October 22-25, 2019
 - Week 2: November 19-21, 2019
- **SACRAMENTO 2020**
 - Week 1: January 14-17, 2020
 - Week 2: February 4-6, 2020
- **FRESNO 2020**
 - Week 1: April 14-17, 2020
 - Week 2: May 19-21, 2020

SUPERVISOR PLACEMENT CORE

The Placement Supervising Probation Officer Course is designed for newly assigned Placement Unit Supervisors (within 24 months) and others in a leadership role within probation. This course will encompass all aspects of the Continuum Care of Reform through the lens of following the probation placement process. Some of the important aspects would include but not be limited to case planning, concurrent planning, family finding, permanency, Title IV-E mandates and information required through state and federal mandates such as the Child and Family Services Review. This course is designed to give supervisors the expertise needed to ensure that their placement unit is in compliance with Division 31 requirements.

Placement Core

JUVENILE PLACEMENT CORE

Juvenile Place Core was developed to be consistent with the flow of the placement process once a youth is ordered into a foster care placement all the way through termination of a case, including information about extended foster care. Participants who complete this course will have a full understanding of all Division 31 requirements. The course material is presented in a variety of ways to account for various learning styles with a mix of lecture, short videos and discussion, practical skill building activities and small group discussion exercises. Content is comprised of technical, practical tasks mixed in with some of the adaptive skills needed in a placement probation officer. The course is comprised of five modules, over two weeks.

STC Credits: TBD

Cost: No Cost to Attend

Lunch: Included

Dates and Locations:

- Sacramento - November 5-7, 2019
- Bay Region – TBD March 2020
- Red Bluff – June 9-11, 2020



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CPOC Training Unit

Amie Hodge
Training Coordinator
Amie@cpoc.org

Ronesh Mistry
Training Program Specialist
Ronesh@cpoc.org

Krista Jensen
Administrative Assistant
Krista@cpoc.org



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