



SAN BENITO COUNTY **PROBATION** *DEPARTMENT*



Protecting the Public

Serving the Courts

Changing Lives

NOW RECRUITING!

Deputy Probation Officer

(Formerly Deputy Probation Officer II)

CLOSING DATE: May 19, 2018

Apply at <http://cosb.us/jobs>

Deputy Probation Officer

(Formerly Deputy Probation Officer II)



DEFINITION

Under general supervision to investigate cases of juvenile delinquency, status offenders, neglect or dependency and of adult applicants for probation; to provide professional casework services to adult and juvenile offenders involving the referral, supervision, counseling, and rehabilitation of juveniles and adults on probation; and to do related work as required.

MINIMUM QUALIFICATIONS

Training and Experience:

Any combination of training and experience, which would likely provide the required knowledge and abilities, is qualifying. A typical way to obtain the required knowledge and abilities would be:

- One year of experience in the County of San Benito performing the duties of a Deputy Probation Officer (Entry)
- OR**
- Two years of experience performing professional probation or parole work. (Successful completion of the requirements for a Baccalaureate Degree in social welfare, psychology, sociology, criminology, or a closely related field from an accredited college or university may be substituted for one year of the required experience).

Special Requirements:

Possession of, or ability to obtain, an appropriate valid California Driver's License.

BENEFITS:

- \$56,170 — \$71,614/year
- Health/Dental/Vision Insurance
- Retirement Formula Local SAFETY 2.7@ 57 for new PERS Members. Classic Members refer to Human Resources for reciprocity benefit information.
- Long Term Disability
- Vacation Based on Continued Years of Service
- Sick Leave 15 Days Annually
- 457 Deferred Compensation
- Credit Union
- Unreimbursed Medical
- Flexible Spending Account
- Employee Assistance Program
- Group Life Insurance
- Additional Optional Life Insurances & AD&D
- Tuition Reimbursement

For a full list of benefits, visit www.cosb.us

EXAMPLES OF DUTIES

- Counsels clients, helps them to understand their problems, and adapts the treatment program to the individual.
- Interview offenders, victims, arresting officers, parents, relatives, church leaders, school officials, social workers, psychologists, psychiatrists, and others interested or concerned with the welfare of the individual or in the offense. Appears in court and informs the court concerning the social history, motives, and personality of the offender and all violations of probationers and advises on necessary action
- Prepares a written report, including facts, recommendations, and original petitions to the court.
- Supervises and counsels wards of the juvenile court and juveniles on informal probation.
- Apprehends violators for return to custody.
- Works with and secures the cooperation of social, law enforcement, recreational, religious, educational, and other agencies concerned with rehabilitation.
- Composes and dictates petitions, case histories and correspondence.

Knowledge of:

- Basic interviewing techniques.
- General goals and purpose of adult and juvenile probation programs and the criminal justice system.
- Some knowledge of behavior problems of juveniles and adults.
- Some knowledge of chemical dependency verbal communication;
- Use of electronic monitoring equipment, pepper sprays, mace, and two way radio communications.

HIRING PROCESS COMPONENTS:

- Oral Board Interview
- Background Investigation
- Psychological Exam
- Physical Exam
- Chief's Interview



San Benito County
Probation Department
400 Monterey St.
Hollister, CA 95023

Equal Opportunity Employer