



CHIEF PROBATION OFFICERS

OF CALIFORNIA

SUPERVISORS LEADERSHIP ACADEMY SAN BERNARDINO – 2022

Application Due: [December 10th, 2021](#)

CPOC is pleased to announce the delivery of CPOC’s Supervisors Leadership Academy San Bernardino. The Supervisors Leadership Academy (SLA) is designed to prepare first line Probation Department supervisors for their role as change leaders. Leadership can be defined as a process whereby an individual influences a group of individuals to achieve a common goal. Whether this is your definition or not, being an effective leader is key for any supervisor. This SLA program is designed to take you to the next level as a leader in your department.

Academy Dates:

<u>Week 1 - January 31 – February 4, 2022</u> <i>Monday – 10am to 5pm</i> <i>Tuesday to Thursday – 8am to 5pm</i> <i>Friday – 8am to 3pm</i>	<u>Week 2 - February 28 – March 4, 2022</u> <i>Monday – 10am to 5pm</i> <i>Tuesday to Thursday – 8am to 5pm</i> <i>Friday – 8am to 3pm (with graduation being from 1:30pm to 3pm)</i>
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Core Topics to be covered:

- ❖ Leadership Roles
- ❖ Organizational Culture
- ❖ Learning Organization
- ❖ Evidence-Based Practices
- ❖ Leading and Managing Organizational Change
- ❖ Cycle of Conflict
- ❖ Workforce Diversity
- ❖ Performance Measures
- ❖ Data-Driven Decision Making
- ❖ Reward and Recognition
- ❖ Coaching and Mentoring

Participants will be expected to connect with their team members over the intersession break in order to complete a team assignment and prepare a presentation for Week 2.

COST: \$1100 STC Tuition

FINAL PAYMENT DUE: [January 15, 2022](#)

Lunch will not be provided.

This class is certified for 72 STC hours (36 hours for each week).

Training Site Address:

San Bernardino County Probation Department
Training Division
9478 Etiwanda Avenue
Rancho Cucamonga, California 91739

Payment: *You may pay by Check OR a Credit Card:*

Check: Make Checks Payable to **CPOC FOUNDATION** and mail to:

CPOCF, Attn Amie Hodge, 1415 L Street, Suite 780, Sacramento, CA 95814

Credit Card: Contact Whitnee Morse at Whitnee@cpoc.org to request an invoice in order to pay by credit card.

*****REFUND BY APPROVAL ONLY*****

SUPERVISORS LEADERSHIP ACADEMY SAN BERNARDINO – 2022

DIRECTIONS: Please complete all information on this form. Be sure to sign and date the Applicant Commitment Statement. Your Immediate Supervisor must complete and sign the Supervisor Endorsement Statement.

Please note: Supervisors and their Supervisees will not both be permitted to attend the same academy.

Name:			
Title:			
Current Assignment:			
Department:			
Work Address:			
Phone Number:			
E-Mail Address:			
Length of time employed in community corrections:			
Length of time employed by probation:			
Length of time in current position:			

1. Do you supervise any staff in your current position? (Please check) YES NO

If YES, how many staff do you currently supervise? _____

2. Previous management/leadership/lead worker positions (indicate title, assignment, and length of time in position, number of staff supervised): (*Attach an additional sheet, if needed*)

3. Previous management, supervision and/or leadership training and development courses completed: (*Attach an additional sheet, if needed*)

APPLICANT COMMITMENT:

If selected to participate in the Supervisors Leadership Academy, I agree to attend all classes and complete all Academy assignments and requirements.

Signature

Date

IMMEDIATE SUPERVISOR ENDORSEMENT

STC Tuition: \$1100 per person

Application Due December 10, 2021

Supervisor's Name:	
Title:	
Address:	
Phone:	
E-Mail:	

This applicant, _____ has my full support and

(Name)

endorsement for participation in the Supervisors Leadership Academy. I understand that there will be inter-session assignment that the trainee will need to complete.

This applicant is neither the supervisor nor the supervisee of any other staff person applying to attend this training.

Immediate Supervisor's Signature

Date

Academy Dates: SLA San Bernardino

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Please email application to Amie Hodge by

December 10, 2021

Amie@cpoc.org

Phone: 916-447-2762