CHIEF PROBATION OFFICERS OF CALIFORNIA

SUPERVISORS LEADERSHIP ACADEMY SAN MATEO – 2022

Application Due: August 17, 2022

CPOC is pleased to announce the delivery of CPOC's Supervisors Leadership Academy in San Mateo. The Supervisors Leadership Academy (SLA) is designed to prepare first-line Probation Department supervisors for their role as change leaders. Leadership can be defined as a process whereby an individual influences a group of individuals to achieve a common goal. Whether this is your definition or not, being an effective leader is key for any supervisor. This SLA program is designed to take you to the next level as a leader in your department.

Academy Dates:

Week 1: September 19 – 23, 2022 Monday – 10am to 5pm Tuesday to Thursday – 8am to 5pm Friday – 8am to 12pm Week 2: October 24 – 28, 2022 Monday – 10am to 5pm Tuesday to Thursday – 8am to 5pm Friday – 8am to 12pm (with graduation being from 11:00am to 12pm)

Core Topics to be covered:

- Leadership Roles
- Organizational Culture
- Learning Organization
- Evidence-Based Practices
- Leading and Managing Organizational Change
- Cycle of Conflict
- Workforce Diversity
- Performance Measures
- Data-Driven Decision Making
- Reward and Recognition
- Coaching and Mentoring

Participants will be expected to connect with their team members over the intersession break to complete a team assignment and prepare a presentation for Week 2.

COST: \$1100 STC Tuition

FINAL PAYMENT DUE: September 1, 2022

Lunch will <u>not</u> be provided.

STC Certification: Certified for 68 Hours for both weeks.

STC # Week 1: 04447812 (34 Hours) STC # Week 2: 00532788 (34 Hours)

Training Site Address:

San Mateo County Probation Youth Services Center 222 Paul Scannell Drive San Mateo, CA 94402

Payment: You may pay by Check OR a Credit Card:

<u>Check</u>: Make Checks Payable to **CPOC FOUNDATION** and mail to: **CPOCF, Attn Lydia Smith, 1415 L Street, Suite 780, Sacramento, CA 95814**

<u>Credit Card:</u> Contact Whitnee Morse at <u>Whitnee@cpoc.org</u> to request an invoice to pay by credit card.

SUPERVISORS LEADERSHIP ACADEMY SAN MATEO - 2022

DIRECTIONS: Please complete all information on this form. Be sure to sign and date the Applicant Commitment Statement. Your Immediate Supervisor must complete and <u>sign the</u> Supervisor Endorsement Statement.

Please note: Supervisors and their Supervisees will not both be permitted to attend the same academy.

Name:			
Title:			
Current Assignm	nent:		
Department:			
Work Address:			
Phone Number:			
E-Mail Address:			
Length of time e	mployed in community corrections:		
Length of time e	mployed by probation:		
Length of time in	n current position:		
 Do you supervise any staff in your current position? (Please check) YES NO If YES, how many staff do you currently supervise?			
	management, supervision and/or leadership training and nent courses completed: (Attach an additional sheet, if needed)		

Have you taken the Supervisor Core train	,
Have you taken a Real Colors course? (F	Please mark) YES □ NO □
Please attach a brief essay in which you Supervisors Leadership Academy and heladership role. The essay needs to be reshould clearly state what you hope to benefits you and your department would Leadership Academy, if you are selected	now it can help you develop in you develop in you longer than a paragraph or two be gain from the experience, and the receive from your participation in the same of the control of the co
APPLICANT COMMITMENT: If selected to participate in the Supervis attend all classes and complete all Acade	
Signature	Date

IMMEDIATE SUPERVISOR ENDORSEMENT

STC Tuition: \$1100 per person Application Due: August 17th, 2022

Supervisor's Name:	
Title:	
Address:	
Phone:	
E-Mail:	
This applicant,	has my full (Name)
• •	articipation in the Supervisors Leadership ere will be inter-session assignment that the
☐ This applicant is neither the staff person applying to attend t	supervisor nor the supervisee of any other his training.
Immediate Supervisor's Signa	ture Date
Academy Dates:	
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Please email application to Lydia Smith by

August 17th, 2022 Lydia@cpoc.org

Phone: 916-447-2762