



CHIEF PROBATION OFFICERS

OF CALIFORNIA

SUPERVISORS LEADERSHIP ACADEMY SAN MATEO – 2022

Application Due: [August 17, 2022](#)

CPOC is pleased to announce the delivery of CPOC's Supervisors Leadership Academy in San Mateo. The Supervisors Leadership Academy (SLA) is designed to prepare first-line Probation Department supervisors for their role as change leaders. Leadership can be defined as a process whereby an individual influences a group of individuals to achieve a common goal. Whether this is your definition or not, being an effective leader is key for any supervisor. This SLA program is designed to take you to the next level as a leader in your department.

Academy Dates:

Week 1: September 19 – 23, 2022 <i>Monday – 10am to 5pm</i> <i>Tuesday to Thursday – 8am to 5pm</i> <i>Friday – 8am to 12pm</i>	Week 2: October 24 – 28, 2022 <i>Monday – 10am to 5pm</i> <i>Tuesday to Thursday – 8am to 5pm</i> <i>Friday – 8am to 12pm (with graduation being from 11:00am to 12pm)</i>
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Core Topics to be covered:

- ❖ Leadership Roles
- ❖ Organizational Culture
- ❖ Learning Organization
- ❖ Evidence-Based Practices
- ❖ Leading and Managing Organizational Change
- ❖ Cycle of Conflict
- ❖ Workforce Diversity
- ❖ Performance Measures
- ❖ Data-Driven Decision Making
- ❖ Reward and Recognition
- ❖ Coaching and Mentoring

Participants will be expected to connect with their team members over the intersession break to complete a team assignment and prepare a presentation for Week 2.

COST: \$1100 STC Tuition

FINAL PAYMENT DUE: September 1, 2022

Lunch will not be provided.

STC Certification: Certified for 68 Hours for both weeks.

STC # Week 1: 04447812 (34 Hours)

STC # Week 2: 00532788 (34 Hours)

Training Site Address:

San Mateo County Probation Youth Services Center

222 Paul Scannell Drive

San Mateo, CA 94402

Payment: You may pay by Check OR a Credit Card:

Check: Make Checks Payable to **CPOC FOUNDATION** and mail to:
CPOCF, Attn Lydia Smith, 1415 L Street, Suite 780, Sacramento, CA 95814

Credit Card: Contact Whitnee Morse at Whitnee@cpoc.org to request an invoice to pay by credit card.

REFUND BY APPROVAL ONLY

SUPERVISORS LEADERSHIP ACADEMY SAN MATEO – 2022

DIRECTIONS: Please complete all information on this form. Be sure to sign and date the Applicant Commitment Statement. Your Immediate Supervisor must complete and sign the Supervisor Endorsement Statement.

Please note: Supervisors and their Supervisees will not both be permitted to attend the same academy.

Name:			
Title:			
Current Assignment:			
Department:			
Work Address:			
Phone Number:			
E-Mail Address:			
Length of time employed in community corrections:			
Length of time employed by probation:			
Length of time in current position:			

1. Do you supervise any staff in your current position? (Please check) YES
 NO

If YES, how many staff do you currently supervise? _____

2. Previous management/leadership/lead worker positions (indicate title, assignment, and length of time in position, number of staff supervised):
(Attach an additional sheet, if needed)

3. Previous management, supervision and/or leadership training and development courses completed: *(Attach an additional sheet, if needed)*
