



SUPERVISORS LEADERSHIP ACADEMY – SAN MATEO COUNTY 2024 - 2025 SUPERVISOR EDORSEMENT FORM

Supervisors Leadership Academy (SLA) is designed to prepare first-line Probation Department supervisors for their role as change leaders. Leadership can be defined as a process whereby an individual influences a group of individuals to achieve a common goal. Whether this is your definition or not, being an effective leader is key for any supervisor. This SLA program is designed to take you to the next level as a leader in your department.

Academy Schedule:

December 9 - 13, 2024 Monday 10:00am to 5:00pm Tuesday - Thursday 8:00am to 5:00pm Friday 8:00am to 12:00pm	January 13 - 16, 2025 Monday 10:00am to 5:00pm Tuesday - Wednesday 8:00am to 5:00pm Thursday 8:00am to 2:00pm
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Core Topics to be covered:

- ❖ Leadership Roles
- ❖ Organizational Culture
- ❖ Learning Organization
- ❖ Evidence-Based Practices
- ❖ Leading and Managing Organizational Change
- ❖ Cycle of Conflict
- ❖ Workforce Diversity
- ❖ Performance Measures
- ❖ Data-Driven Decision Making
- ❖ Reward and Recognition
- ❖ Coaching and Mentoring
- ❖ Executive Dialog (*Lunch included on Jan. 16, 2025*)

Participants will be expected to connect with their team members over the intersession break to complete a team assignment and prepare a presentation for Week 2.

COST: \$1325 (\$1125 STC Reimbursable)

FINAL PAYMENT DUE: [December 27, 2024](#)

Lunch will not be provided. With exception for the last day (Jan. 16, 2024)

STC Certification: Certified for 60 Hours for both weeks.
STC # 04447812 (60 Hours)

Payment: *You may pay by Check OR a Credit Card:*

Check: Make Checks Payable to **CPOC FOUNDATION** and mail to:
**CPOCF, Attn Whitnee Morse, 2150 River Plaza Dr, Suite 310,
Sacramento, CA 95833**

Credit Card: Contact Whitnee Morse at Whitnee@cpoc.org to request an invoice to pay by credit card.

REFUND BY APPROVAL ONLY

IMMEDIATE SUPERVISOR ENDORSEMENT

Tuition: \$1325 (\$1125 STC Reimbursable)

Supervisor's Name:	
Title:	
Address:	
Phone:	
E-Mail:	

This applicant, _____ has my full
(Name)

support and endorsement for participation in the Supervisors Leadership Academy. I understand that there will be inter-session assignment that the trainee will need to complete.

This applicant is neither the supervisor nor the supervisee of any other staff person applying to attend this training.

Immediate Supervisor's Signature

Date

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Please have your supervisor fill out the information, then scan and upload this document to your online application.

